

**MINUTES
PERSONNEL COMMITTEE MEETING**

**Monday, August 1, 2011
6:30 p.m.
Augusta Superintendent's Office
Conference Room**

Committee Members Present:	Chairperson, Sue Campbell
Board Members Present:	Willie Emerson
Other School Board Members Present:	Jane Dennison, Katie Vose, Kim Martin, Nancy Bernier,
Administrators Present:	Dr. Cornelia Brown, Superintendent of Schools, Lori Bolster, Principal Farrington Elementary School

- 1. Elementary Assistant Principal at Farrington Elementary: Recommendation to change to a Dean of Students.** Mrs. Bolster presented a recommendation to change the position of Elementary Assistant Principal at Farrington Elementary School to one of Dean of Students. Dr. Brown gave the Personnel Committee a cost-benefit analysis which showed that by moving to a Dean of Students, there would be a saving s of \$12,523. The Personnel Committee agreed to move this item to the Augusta Board of Education at their August 10 Business Meeting.
- 2. End User Support:** Technology Recommendation to increase staffing. Dr. Brown shared with the Personnel Committee that the “end user support” services were being sufficiently strained that in the near term she plans to make a recommendation to increase staffing. At this time, there are more than 3,500 computers between the city and school(s) and the staff of five (5) support administrators isn’t adequate. She expected to make the recommendation in September.

3. **Administrative Evaluations: Discussion of ISLLC Standards: Interstate School Leaders Licensure Consortium Standards and changing to a standards-based evaluation system for administrators.**
 The Personnel Committee reviewed the ISLLC standards and Dr. Brown said that during the upcoming year she would like to move to a standards-based system for administrative evaluations. Mrs. Campbell suggested that Dr. Brown review the VAL-ED standards as one source for possible consideration.

4. **Preparation for bargaining:**

A. **Motion to enter into Executive Session, pursuant to 1 M.R.S.A. § 405 (6) (D) Labor Negotiations**

Move to enter into Executive Session, pursuant to 1 M.R.S.A. § 405 (6) (D)	Motion: Willie Emerson Second: Sue Campbell Yeas: Nays: Vote: Motion <u>Passed</u> /Failed: 2 to 0 Time: 8:00
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B. **Move to exit from Executive Session.**

Move to exit from Executive Session	Motion: Willie Emerson Second: Sue Campbell Yeas: Nays: Vote: Motion <u>Passed</u> /Failed: 2 to 0 Time: 8:30
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5. **Central Office Staffing:** Dr. Brown shared with the Personnel Committee that her Administrative Assistant would be working 30 hours per week beginning September 1, 2011. Beginning in mid-September the Superintendent's Offices would be hiring a twenty (20) hour per week receptionist.

6. **Article: *Building a New Structure for School Leadership*: Dr. Richard Elmore: Reactions and applicability to Augusta School Department Leadership team.** Dr. Brown shared the article with the Personnel Committee and noted that the administrators read it this summer.

Adjourn: The meeting adjourned at 8:35